



Annual Report

2022

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Annual General Meeting of the League of Worthing Hospitals and Community Friends

Members of the Friends of Worthing Hospitals and public are invited to attend the **72nd Annual General Meeting of the Friends of Worthing Hospitals at the Offington Park Methodist Church, South Farm Road, Worthing, BN14 7RX on Monday the 12th of June 2023 at 6.00pm for 6.30pm start.**

Light refreshments will be provided

AGENDA

1. Chairman's welcome.
2. Apologies for Absence
3. Minutes of the 71st Annual General Meeting
4. Matters arising
5. Chairman's Annual Report.
6. Treasurers Statement of Accounts and the adoption of the 2022 Accounts.
7. Election of the General Committee*
8. Appointment of Auditors and Solicitors
9. Any other business.

*Members of "The Friends" can be nominated for election. Nomination letters to the Hon Secretary, c/o 11 Rackham Road, Worthing, West Sussex, BN13 1LH.

To arrive no later than the 5th of June 2023



Chairman's Report 2023

Dear Member

The Friends of Worthing Hospital formerly known as the League of Worthing Hospitals and Community Friends, was formed in 1949 when it became a registered charity.

Worthing was then a four-ward hospital, the surgical wards were upstairs nearer the operating theatre, the medical wards downstairs, plus an x ray department. The accident and emergency, outpatient department and pharmacy were housed in a separate building that fronted Park Road.

Later a separate children's ward was built followed by a new ENT block in the 1950's The League of Worthing Hospitals and Community Friends played a quite different role then, sewing afternoons mending torn bed linen and at the weekends cutting very thin slices of bread and butter for the teas on Sunday afternoon.

How things have changed since then, slowly the original hospital was swallowed up by new buildings

to become what it is today. An increasingly busy six hundred bed general hospital with specialist sections and outlying units in great demand.

Now we are part of the much bigger University Hospital's Sussex NHS Foundation Trust and enjoy meeting our counterparts from all the other hospitals within the Trust.

The role of the Friends has also changed we now help with buying medical equipment for the wards or departments that the NHS cannot always find the funds for due to budget restraints.

We also help to pay for other facilities that both the staff and patients will benefit from, all requests received from any of the department's we care for under both the Sussex Community and Sussex Partnership NHS Foundation Trusts are all given due consideration. Especially the wards at Salvington Lodge, where we have provided a music therapy programme, which is very much enjoyed by the patients.

Everyone who has the misfortune to be in hospital at Christmas receives a gift from the Friends and emergency admissions are given toiletry packs. This year (2023) we helped the Breast Care unit with LED wall art, to help the patients relax during their treatment.

Our shop has proved to be a wonderful asset, not only for the staff and patients but also helping to raise funds for The Friends. Mr Terry Lawrence the manager and his staff must be congratulated on keeping the shop open during covid, even though at times customers were few and far between.

Thankfully, the footfall is increasing and having listened to our customers, we have made further improvements to the shop, stocking a larger selection of items including ice creams and can now offer a choice of milks for the coffees and iced teas & coffees.

We are hoping to restart the much-missed ward trolley and newspaper service which has always proved so popular with those patients unable to visit our shop.

The Committee are now permitted to meet again in the hospital. It is good for us to be nearer the source of the requests and see, what and where help is needed. I must thank all

the committee for the support they willingly give me, Malcolm Roberts as Vice Chairman, and Trustees Peter Bandy, Barbara Aldiss, Georgina Fincher Jones, Marva Stanbook and Garry Phillips, also our President John Bull.

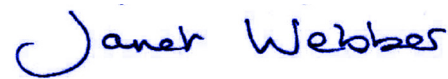
Unfortunately, one of our newer Trustees Valerie Walker has had to resign, her expertise and knowledge will be missed greatly.

I must also thank our Treasurer, Sally Jackson and Secretary, Jackie Buss for the work they willingly put into The Friends.

As a committee we are looking for new Trustees, if anyone is interested, please contact the Secretary to have a chat.

The AGM for The Friends of Worthing Hospital will be held on Monday 12th June at the Offington Park Methodist Church at 6pm. Light refreshments will be served, and the meeting will commence at 6 30pm. Please do come and join us, there is free parking available.

Thank you all for your continued support.



Janet Webber, Chairman.

Legal and administrative information

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

Peter Bandy
Mrs. Janet Webber *Chairman*
Georgina Fincher-Jones
Barbara Aldiss
Malcolm Roberts *Vice Chairman*
Marva Stanbrook
David Walsh (resigned 11.4.22)
Valerie Walker
Garry Phillips

Independent examiner

MastersFuller
Chartered Certified Accountants
38 Salisbury Road Worthing
West Sussex BN11 1RD

Bankers

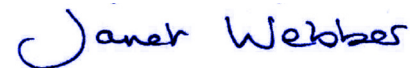
HSBC plc
1 Warwick Street
Worthing
West Sussex BN11 3DE

Solicitors

A.R Brown & Co.
Rivoli Chambers
77/79 Chapel Road
Worthing
West Sussex BN11 1HU

President: Dr John Bull
Hon. Treasurer Sally Jackson
Hon. Secretary Jackie Buss
Shop Manager Terry Lawrence

Approved by order of the board of trustees on 15th March 2023 and signed on its behalf by:



Mrs. Janet Webber, Trustee.

Trustees report

The trustees present their report with the financial statements of the charity for the year ended 31st December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019).

OBJECTIVES AND ACTIVITIES

The object of the League is to relieve patients of the Worthing Hospitals who are sick, convalescent, disabled, handicapped, infirm and, generally to support the charitable work of the said Hospitals.

Significant activities

The League runs a shop for the benefit of patients and staff as part of its objects.

Grantmaking

The grants committee usually meets every month to consider bids for funding from the local NHS trust supported by the League. Requests for funding are considered primarily for their benefit to patients, staff and visitors.

Volunteers

Due to Covid restrictions, there were no volunteers during 2022.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The League aims to support the local hospitals by the provision of medical equipment and facilities, amenities such as emergency toilet packs and Christmas presents, and a shop for the benefit of patients, visitors and staff. The League runs the shop as part of its primary charitable activities.

Internal and external factors

The League is reliant on the University Sussex Hospitals NHS Foundation Trust to house its operations. The Trust provides shop space, office and storage facilities within Worthing Hospital.

FINANCIAL REVIEW

Financial position

The shop/café made a small surplus in the year, despite being another difficult year of trading. It remained open throughout the year to provide food and drink on a take-away basis. The League spent £17,162 on gifts to local hospitals.

Principal funding sources

The League usually makes a surplus on its trading activities which helps to fund its activities. The League also receives donations and legacies from the general public.

Reserves policy

The League's reserves (unrestricted funds that have not been designated, excluding tangible fixed assets, stock, debtors and an estimate of the following years expenditure) amount to approximately £146,000. Restricted funds total £15,487 and a further £28,706 have been designated for requests that have already been agreed. The remainder of the League's reserves have been set aside in pursuance of the League's objectives when required.

Going concern

There are no material uncertainties which would affect the charity's ability to continue as a going concern.

Funds

The unrestricted fund has been divided into a general fund, and a designated fund. The designated fund represents spending on local hospitals that has been approved by the committee, but has not been invoiced

to the League at the balance sheet date. At the year end, the designated fund stood at £28,706. The committee approved spending of £30,056 during the year.

Financial review

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Risks to the League are managed by the production of monthly accounts to the trustees and adherence to the constitution, rules and regulations relating to the charity and prudent management of the League including obtaining professional advice when thought fit.

FUTURE PLANS

The League will continue to run the shop/café at the North wing site.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity's governing document is its constitution dated January 1949, as amended June 1959, June 1969, June 1993 and 16th December 2002. The charity is an unincorporated charity.

Recruitment and appointment of new trustees

We are constantly identifying ways to attract new trustees and anybody interested in becoming a trustee should contact the Chair.

Organisational structure

The committee of the League by whom the business of the League is conducted and managed are its trustees and are throughout this report referred to as the

committee. The constitution requires that the committee shall consist of not less than nine persons, no more than seventeen persons: such persons shall be either delegates or elected members. Normally there would be a maximum of nine elected members, with a third retiring each year. Due to Covid and related issues, the rotation of Trustees and the introduction of new trustees has been impeded. The current members have been retained through re-election. It is hoped to return to the full provisions of the constitution soon. The committee normally meets monthly to administer the charity and there is a sub-committee to manage the shop.

Induction and training of new trustees

Any new trustee receives a documentation pack produced by ATTEND that states their duties and responsibilities. ATTEND training is available to all trustees.

Main activities undertaken for the public benefit

The trustees have considered the Charities Commission general guidance on public benefit when reviewing the aims, objectives and planned activities of the charity.

Related parties

The League is a member of ATTEND, formerly known as The National Association of Hospital & Community Friends, and has benefited from advice from the organisation. Throughout the year the committee has been pleased to have the help of representatives of local health providers at its meetings.

Reference and Administrative Details

Registered Charity number 208291

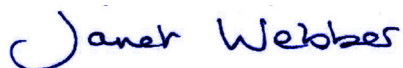
Principal Address

Worthing Hospital, Lyndhurst Road
Worthing, West Sussex BN11 2DH

Summarised Report of the Trustees

These summarised financial statements do not comprise the statutory financial statements, but are a summary, including the statement of financial activities (SOFA) and the balance sheet, of the full financial statements. The full report and accounts were approved on the 15th March 2023, and will be submitted to the Charity Commission. A full set of the Trustees Annual Report and Financial Statements are available upon request.

ON BEHALF OF THE TRUSTEES:



Janet Webber – Trustee Date: 15th March 2023

Independent Examiner's Report of the Trustees

We have reviewed the summarised financial statements of the League of Worthing Hospitals and Community Friends for the year ended 31st December 2022, and confirm that they are consistent with the trustees report and the full financial statements.

Ian Walker FCCA
Masters Fuller
Chartered Certified Accountants
38 Salisbury Road
Worthing
West Sussex
BN11 1RD

Date: 15th March 2023

Gifts to Hospitals for the Year Ended 31st December 2022

The total grants paid to institutions during the year was as follows:

	£
University Hospitals Sussex NHS Foundation Trust	4,642
Sussex Partnership NHS Foundation Trust	1,350
Courtesy packs & Christmas gifts	11,170
	<hr/>
	17,162

Statement of Financial Activities

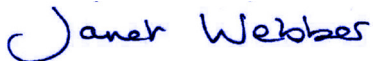
Statement of Financial Activities for the Year Ended 31st December 2022

	Unrestricted funds £	Designated funds £	2022 Restricted funds £	2021 Total funds £	Total funds £
INCOMING & ENDOWMENTS					
Donations and legacies	28,974	–	822	29,796	138,266
Other trading activities	419,083	–	–	419,083	361,746
Investment income	618	–	–	618	5
Total	448,675	–	822	449,497	500,017
EXPENDITURE ON					
Raising funds					
Other trading activities	387,489	–	–	387,489	359,88
	387,489	–	–	387,489	359,88
Charitable activities					
Fundraising	979	–	–	979	576
Gifts to Hospitals	11,170	5,992	–	17,162	106,630
Other	14,903	–	–	14,903	15,156
Total	414,541	5,992	–	420,533	482,250
NET INCOME/(EXPENDITURE)	34,134	(5,992)	822	28,964	17,767
Transfer between funds	(10,459)	27,292	(16,833)	–	–
Net movement in funds	23,675	21,300	(16,011)	28,964	17,767
RECONCILIATION OF FUNDS					
Total funds brought forward	309,561	7,406	31,498	348,465	330,698
TOTAL FUNDS CARRIED FORWARD	333,236	28,706	15,487	377,429	348,465

Balance Sheet at 31st December 2022

	Unrestricted funds £	Designated funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	34,324	-	-	34,324	26,038
CURRENT ASSETS					
Stocks	7,409	-	-	7,409	7,126
Cash at bank and in hand	328,795	28,706	15,487	372,988	334,526
	336,204	28,706	15,487	380,397	341,652
CREDITORS					
Amounts falling due within one year	(37,292)	-	-	(37,292)	(19,225)
NET CURRENT ASSETS	298,912	28,706	15,487	343,105	322,427
TOTAL ASSETS LESS CURRENT LIABILITIES	333,236	28,706	15,487	377,429	348,465
NET ASSETS	333,236	28,706	15,487	377,429	348,465
FUNDS					
Unrestricted funds				361,942	316,967
Restricted funds				15,487	31,498
TOTAL FUNDS				377,429	348,465

The financial statements were approved by the Board of Trustees on 15th March 2022 and were signed on its behalf by:


Mrs. Janet Webber – Trustee


Mr. Malcolm Roberts – Trustee

Please help us by making a donation or becoming a member!



Membership/Donation Application Form
Become part of the group supporting your local health services.

I wish to become a Member of the Friends of Worthing Hospitals.

Please tick

- I enclose the sum of £..... as my annual subscription (minimum subscription £5.00)
OR
- I would like to make a regular payment by standing order
OR
- I wish to make a donation and enclose a cheque for £..... *giftaid it*
- I am a current UK Tax payer, please treat my subscription or donation as Gift Aid

Signature:

Address:

..... Postcode:

Email:

Please make your cheques payable to **'Friends of Worthing Hospitals'** and forward with this completed form to:

Secretary
Miss Jackie Buss
11 Rackham Road
Worthing
West Sussex
BN13 1LH



Remember Our Website ...



To find out more about the Friends' activities go to our new website: www.friendswh.org.uk and to keep up to date about accomplishments helping to improve your local hospitals, and for information on any future events.

The website includes information on how to donate to the Friends, how to become a member, as well as detailed information on all the equipment we have bought for the hospitals.

In short, the website is the perfect way to stay connected with the Friends.

And don't forget ...

We are also on Facebook
'Friends of Worthing Hospitals'

And, through our website, you can make donations through Just Giving.

